



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



**DATED THIS THIRTY FIRST DAY OF OCTOBER 2024
MEMBERS OF HALE PARISH COUNCIL ACTING AS
SOLE TRUSTEE OF HALE VILLAGE HALL
ARE HEREBY SUMMONED TO ATTEND AN ORDINARY MEETING
TO BE HELD IN HALE VILLAGE HALL,
HIGH STREET, HALE, HALTON L24 4AE
ON THE ELEVENTH DAY OF NOVEMBER 2024 AT 8.30pm
TO TRANSACT BUSINESS AS SHOWN IN THE AGENDA.**

A handwritten signature in black ink, appearing to be 'B. Hargreaves'.

Mr. Brian Hargreaves
Clerk and Responsible Financial Officer

Note to Councillors:

If you are unable to attend the meeting, please notify the clerk of your apologies either by e-mail clerk@haleparishcouncil.gov.uk or telephone 07803611222.

Note to Public

Members of the public wishing to address the Council should note that they must advise the Clerk before 10am on the day of the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Chairman. All participants are restricted to a maximum of three minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the Council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the Clerk to request the item should be discussed at a future Parish Council meeting. If the question is considered outside the remit of Hale Parish Council, residents will be referred to Halton Borough Council.

** Please note that anybody wishing to comment should raise their hand, wait to be acknowledged and should address the meeting through the Chair.*

MEETING AGENDA

1. **Apologies** - To receive apologies
2. **Declarations of Interest** - To receive declarations of interest.
3. **Public Participation** – A period of public participation as set out in the “Note to Public” above
4. **Minutes** –
 - i. To review the minutes of the Ordinary meeting of Hale Parish Council acting as sole Trustee 28th October 2024 and to record as a true and accurate record.
5. **Sound Proofing** – To review the information available and to discuss a scope of work and budget to address this matter and to agree a course of action
6. **Village Hall Maintenance** – To agree a schedule and recommendation for painting exterior woodwork and to set a budget for the work.
7. **Village Hall Kitchen** – To consider the options presented by cllr Anderson and to agree a budget and course of action
8. **Community Room Blinds** – To review the estimates provided by a member of the Village Hall Management Committee and to agree a course of action.
9. **Next Meeting** - To agree a date for the Next Meeting of Hale Parish Council as sole Trustee of Hale Village Hall.



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



**DRAFT MINUTES OF THE MEETING OF HALE PARISH COUNCIL
ACTING AS SOLE TRUSTEE OF HALE VILLAGE HALL
HELD ON MONDAY 28TH OCTOBER 2024 AT 8.00pm
IN HALE VILLAGE HALL**

Present: Cllr Lewis, Cllr Anderson, Cllr Wright, Cllr Trevaskis, Cllr McNamara,
Cllr Roberts

In attendance: Mr. Brian Hargreaves (Proper Officer) & 1 Members of the Public

1. **Apologies** – No apologies were received from Cllrs Williams, Healey or Cleary,
2. **Declarations of Interest** – No declarations of interest were received
3. **Public Participation** – A member of Hale Village Hall Management Committee (HVHMC) has researched the availability of funding for upgrading the Village Hall security systems and believes that access to a “victims of crime” fund may be available to the Hall.

The Clerk agreed to measure the window blinds so estimates for replacing them can be sought.

Cllr Anderson agreed to Liaise with an ex councillor who has a background in catering to review the condition of some of the equipment in the Village Hall Kitchen. It was agreed that the oven is no longer fit for purpose and that items such as an air fryer and possibly a small freezer could benefit the facilities.

4. **Minutes** –
 - i. The draft minutes of the Special Meeting of Hale Parish Council as Trustee of Hale Village Hall on 5th August 2024 were accepted with an amendment to item 3.ii as a true and accurate record.
 - ii. The draft minutes of the Ordinary Meeting of Hale Parish Council as Trustee of Hale Village Hall on 10th September 2024 were accepted with an addition of Cllr Trevaskis to the attendees as a true and accurate record.

Both sets of minutes were proposed by Cllr McNamara and Seconded by Cllr Lewis

The Motion was approved unanimously

5. **Sound Proofing** – After an in-depth discussion it was agreed that the Clerk will contact Trim Acoustics who did a previous survey and presented two recommendations in February 2024. It was agreed that the depth of knowledge required to make decisions for such an installation is lacking and that professional

advice will be required to take the project forwards. Some of the proposed options being discussed may not be appropriate for the installation To ensure that the best economic result is achieved there will need to be further research undertaken.

- 6. Village Hall Maintenance** – It was agreed to defer the discussions as the Clerk is waiting for quotations for work to be presented by local tradesmen

Proposed by Cllr Roberts and seconded by Cllr McNamara

The Motion was approved unanimously

- 7. Next Meeting** – It was agreed that the next meeting of the Parish Council as Trustee of the Village Hall Charity will take place on 11th November 2024 at 8.30pm in Hale Village Hall following a Village Hall management meeting when certain proposals can be presented by the VHMC.

Proposed by Cllr Wright and seconded by Cllr Anderson

The Motion was approved unanimously

The Chair closed the meeting at 8.50pm